

## DairyComp 305 – AgriTech Analytics (ATA) Test-Day Procedures Checklist

AgriTech Analytics depends on updated cow “status” information being sent from DairyComp 305 users each month in order to maintain matching data between the DHIA processing center database and your computer. The following procedures provide all the steps needed in a simple and straight forward manner for the DC305 user.

### 1) Sending Status Data from DC305 to ATA before Test-Day

a. Enter all Status information for the herd before Test-Day. This includes all freshenings, breedings, preg checks, dry dates, sold cows, died cows, and new heifer enrollments. **Note: DHI Standard Operating Procedures specify that the dry date is the first day that the cow is not milked. Therefore, if a cow has a milk weight on test day then she cannot be dried that day.**

b. Send the updated Status information by using the command SEND or going to the DC305 pull-down menu – *DHI Test* and then selecting *Send Status to ATA*. **Note: This sending process can be done several times each month. It is especially important to do a weekly SEND on large herds. Sending after large data entry sessions like vet-checks is also encouraged.**

c. Any SEND should be completed BEFORE using CLEANUP command in DC305 in order for ATA to receive all sold cow information for the month. Please check your cleanup settings by typing CLEANUP in the command line. Your dead cow settings should exceed the number of days between ATA processed tests (i.e. a minimum of 60 days for herds that process monthly). **Note: Cows need to be “SOLD” or “DIED.” Using “DELETE” prevents ATA from receiving this data and the cow will remain in your file at ATA.**

### 2) Compare DairyComp305 cowfile with AgriTech Data prior to Test-Day

- a. Wait about an hour after SEND for the data to be processed at ATA and the files to be formed for a database compare.
- b. Enter the command BNSHEET. *Select Receive Barnsheet from ATA.*
- c. After downloading is completed, select *Compare Barnsheet with Cowfile* or use the command COMPARE. Print this comparison sheet. Check for missing or incorrect data that can be written in and faxed to ATA at (559) 738-5321. Please give any corrections or sick cows to the DHI field technician before he/she leaves. This helps ATA make needed additions/corrections during test-day processing. If you have any questions or problems with any of the corrections or missing data in this report, please feel free to call AgriTech at 800-532-0900 for help. **Note: If there is missing data given to the DHI field technician or faxed to ATA in this process, please make sure this data is also entered into your DC305.**

### 3) After Test-Day Processing is Complete:

Downloading test-day information is the next step in the process of updating the dairy’s computer with the most complete information from test-day. Go to the command line and type RECEIVE to download your test day and status updates. Your DairyComp305 will now update your cowfile and apply the test-day information. **Note: This step is critical to complete the Test-Day process even if the DHI field technician imported your milk weights before leaving the dairy.**

#### **4) Uploading a Cowfile to the I-Loop**

Sometimes it becomes necessary to upload a cowfile to the I-Loop so that AgriTech can use this cowfile to make corrections to herd files. In the case where a COMPARE could not be made on test day, sending a cowfile will allow ATA to make a data SEND in house. Use the command CONNECTIU. This will upload your cowfile to the I-Loop maintained by Valley Ag Software. Once the file has been sent to the I-Loop please call AgriTech (800-532-0900) and let the support staff know that you have uploaded a cowfile for them to work on.

#### **5) Saving a Backup of your Cowdata files**

Another means to send AgriTech your cowfile is to save and email a copy. On the command line, type SAVE\C. This will zip your Cowfile along with the Archive files and offer to save it where ever you want such as a USB flash drive. This file can be mailed or delivered to AgriTech at [staff@agritech.com](mailto:staff@agritech.com).

#### **6) Transferring cows between your herds in a multiherd DairyComp**

There will be some cases that cows will need to be moved between different herds within the owner's dairies. When the PUTCOW command is used and the cows are moved from one dairy to another AgriTech needs to be notified.

- a. Fax a list of the cow's control number and identifier for those that were moved between herds to AgriTech Analytics (559-738-5321). Give the DHI hercode of the originating herd and the destination herd. **Note: This needs to be done prior to your test day send so that our records can be in sync with yours at the time of the send.**

If assistance is needed with the "PUTCOW" command you can call Valley Ag Software at 1-888-225-6753 and one of the support staff will be happy to help you with this matter.

#### **7) Adding newly purchased cows with previous DHI records**

- a. Enroll your new purchases in your DC305 with birthdate, identifier, calving date, sire and dam id, reproductive status.
- b. Send to ATA either by e-mail or fax a list of the cows and the hercode of the herd that they came from. Also include in the list the number that the animals will be assigned in your herd so that ATA can create their record, including their past history, in the ATA database. **Note: Do this as soon as possible after acquiring these new cows and at least several days prior to your test day send so that we are in sync prior to test day.**

#### **8) Support**

If you have any questions, please feel free to contact the ATA offices and speak with a processor anytime Monday through Friday, 7:00 am to 5:00 pm PST. We are also available on Saturdays from 8:00 am to 12:00 pm PST 800-532-0900.

#### **9) Support Staff**

Email all staff: [staff@agritech.com](mailto:staff@agritech.com)

Fax: 559-738-5321

Office: 800-532-0900